**SHILLINGSTONE PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT**

**7.30 PM ON THURSDAY 5th MARCH 2020 IN THE CHURCH CENTRE, SHILLINGSTONE**

**PRESENT:** Councillors M Webberley (Chairman), L Gasson (Vice-Chairman), P Acton, P Arron, T Kennard, K Ridout, R White, Footpaths Officer G Rains, Clerk D Green; in addition, there were 6 members of the public in attendance.

**533. APOLOGIES FOR ABSENCE:** Received from Cllrs McNamara and Cllr Batstone

**534. DECLARATIONS OF INTEREST:** None

**535. MINUTES OF THE PREVIOUS MEETING:** The minutes of the meeting held on 6th February 2020 were approved.

**536. MATTERS ARISING:**

The Chairman advised that the Cricket Club had agreed to arrange a ball strike risk assessment, although no date for this has yet been confirmed.

The Chairman advised that the Clerk and he had met with Mike Potter and Enrico DiMarino of Dorset Highways to discuss the road safety situation at Cookswell and the road flooding problem at the filling station. Mike Potter advised that interactive signage would be misleading and not a solution but Dorset Highways would be prepared to refresh the 30 roundels near the Forum School, install two new SLOW markings before the bend at Cookswell, and possibly a new 30 roundel at this location. Dorset Highways had explained that roundels are generally only replaced when markings are 75% deficient. At the filling station they will jet the gullies and request a camera survey to assess if the system has collapsed, this will though not be possible until there is a period of dry weather. The Chairman also mentioned ‘Operation Snap’, a facility whereby dashcam footage or poor or dangerous can be uploaded to Dorset Police; although dashcams are not admissible as indicators of speed offences.

The Chairman confirmed that a full road sweep comprising the DWP sweeper lorry and 4 Sturminster Town Council operatives will be conducted on Wednesday 18th March 2020.

**537. PUBLIC SESSION TO RAISE ISSUES**

Mike Powell advised that he had seen the grit sweeper in Church Road in the week. Graham Rains mentioned the breaking up of the road surface at the Knapps. The Chairman said that we have been advised that a complete re-surface is planned for next year. The matter of the sale of Badgers Hollow was raised, although it wasn’t thought that this would provide direct access to Church Field and the Chairman commented that would require another planning application.

**538. COUNTY COUNCILLORS REPORT**

There was no County Councilor present and no report available.

**539. FOOTPATHS**

Graham Rains advised that there were few issues currently, largely due to the weather. The Trailway is in relatively good order, Church Field requires some re-stoning but the Rangers have a rather a lot to do elsewhere at the moment. He has been asked by Graham Stanley to create a circular, medium distance walk from the Trailway, the publishing of which will be the responsibility of Dorset Council. There is no further news in relation to the Little Lane crossing.

**540. PLANNING**

1. **Clerk to report on outstanding applications**

The Clerk reported that there was no further news in relation the White Pit application; he has asked the County Councilor to advise as necessary.

**I) New applications received before the meeting:**

I) 2/2020/0078/FUL | Erect a restoration shelter and form railway track. Reposition 2 No. storage containers and erect a first-floor extension above to provide a mess/welfare and administration facility. | Shillingstone Station, Station Road Shillingstone DT11 0SA

There were no objections to this application which is regarded as necessary to develop the rolling stock restoration activity and to provide facilities for the Station project volunteers.

ii) 2/2020/0244/HOUSE | Erect single storey rear extension and garage (demolish existing garage). | Little Croft Church Road Shillingstone DT11 0SL

There were no objections to this proposal which is well designed, and concern a property where there are no near neighbours likely to be affected.

**iii) Application for tree works conservation area received before the meeting:**

There were no new applications for tree works.

**541. FINANCES**

**i) a) Retrospective payments approved:**

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| --- | --- | --- | --- | --- |
| **CQ/Ref** | **Date** |  **Amount**  | **Payee** | **Reason** |
|  |  |  |  |  |
| 2380 | 07/02/2020 |  £ 500.00  | Bourton Fencing | Allotments fencing deposit |
| DEBIT | 26/02/2020 | £ 42.00 | Geoxphere | Planning tool |
| SO | 02/03/2020 |  £ 611.68  | David Green | Pay |
| SO | 02/03/2020 |  £ 333.00  | Cricket Club | Mowing |

**b) Cheques approved**

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| --- | --- | --- | --- |
| **CQ/Ref** |  **Amount**  | **Payee** | **Reason** |
|  |  |  |  |
| 2381 |  £ 60.00  | PCC Shillingstone | Hire Church Centre |
| 2382 |  £ 70.00  | DAPTC | Finance Course |
| 2383 |  £ 88.80  | HMRC | PAYE |
| 2384 |  £ 94.00 | David Green | Expenses |

**ii) To agree annual grant payments for the forthcoming year**

Grant payments to the Churchyard (£250), the Parish Magazine (£500) and to Shillingstone Youth Club (£250) were formally agreed, these will be paid in May when the next precept instalment is received.

The Clerk advised that he will be commencing the CiLCA training course shortly with training events over a period of 4 months, although the qualification may take up to a year to obtain.

**542. WEBSITE UPGRADE – ACCESIBILITY REQUIREMENTS**

The Chairman expressed his view that impending ‘website accessibility’ requirements will impose a cost of the Parish Council of some 3% of its budget, however he noted the Council is required to comply with the law and therefore there is no option. The Clerk advised that the requirement to ensure the that the website meets the necessary accessibility criteria is 23 September 2020. The Clerk further commented that the existing website is very out of date, has not been properly hosted and provides very few editor rights; in summary it is high time that a suitable replacement version is set up and is properly administered. The Clerk further pointed out that while the mobile app is good, it is not suitable for all users, in all situations. The Chairman did add that a simultaneous upgrade including change to a govt.uk domain and.gov.uk email address would serve several purposes at the same time. The Clerk highlighted the summary specification he had received from myparishcouncil which was very detailed, a complete integration package costing £880 plus VAT. The Council resolved to implement the necessary changes with this supplier.

**542. PLAY AREAS, RECREATION GROUND AND PROPERTY CHECK:**

The Chairman reported that the Pavilion had suffered further vandalism, including an attempt to kick in the doors. A new bolt has been fitted to one of the side doors. Dorset Wet Rooms will install aluminum security cased downpipes as soon as possible.

The Clerk reported that the continually vandalised dog waste bin by the seat in the Recreation ground has been removed.

**543. ANNUAL PARISH MEETING**

It was suggested that the Shillingstone School head could be invited to provide a presentation at the Annual Parish Meeting, although other possibilities will be considered.

**545. TO AGREE ITEMS FOR NEXT AGENDA:**

Agree arrangements for the Annual Parish meeting

**546. NEXT MEETING**

The next meeting was confirmed as being on Thursday 2 April 2020 at 7:30 p.m. at the Church Centre.

There being no further business, the meeting closed at 8:20 p.m.